



Skate Canada Brampton-Chinguacousy

1050 Sandalwood Pkwy W, Brampton, ON L7A 0K9
905-450-5581, www.skatescbc.ca

January 31st , 2022

Attention: All SCBC Members

RE: SCBC Board Director-at-Large Position Opening

A Director-at-Large position on the current 2022-2023 SCBC Board of Directors is currently available. A description of the position is listed below.

This is for a position on the SCBC board effective immediately until the end of this season AGM which is scheduled for August, 2022.

Members interested in consideration for this position are asked to please submit an expression of interest to president@skatescbc.ca along with a brief autobiography indicating how you can satisfy the requirements of the job description as well as why you wish to serve in this position on the Skate Canada Brampton–Chinguacousy Board by February 11th, 2022.



Job Description

Elected Director At Large

Criteria

- Strong Communication skills, ability to effectively demonstrate empathy, compassion and respect to all.
- Leadership skills including, but not limited to the following: integrity, visioning/strategic thinking, communication, relationship building, advocacy, adaptability, teamwork, coaching and development, strategic decision making and planning.
- Additional expertise that would be of value to the Board include but is not limited to financial management/oversight; legal; fundraising & sponsorships.
- Ability to meet all expectations, required time commitment, including but not limited to participation in monthly Board and committee meetings and conference/video calls.
- Willingness to represent and promote the SCBC both in person and virtually as required.
- Skating knowledge or a skating background/understanding would be beneficial.

Duties

- Act honestly and in good faith with a view to the best interests of the Club; exercise the care, diligence, and skill that a reasonably prudent person would exercise in comparable circumstances. Understanding the organization's vision, mission, strategy, goals, objectives and programs.
- Responsible to review the interpretation, implementation and enforcement of all bylaws, regulations, policies and guidelines of SCBC, Skate Ontario and Skate Canada.
- Be a Member in good standing and act honestly and in good faith, properly exercise powers and avoid conflicts of interest.
- Attend and participate in SCBC Board meetings. Preparing for Board meetings by reading and understanding the agenda package including the Minutes of the Board meetings
- All Directors will prepare a written update for monthly Board meetings and a written update for the Annual General Meeting.
- Ensure that provisions in Skate Canada's Club Code of Ethics as well as the Club's Skater Etiquette and Rules are upheld; ensuring that there are rules governing behaviour on or around the ice surface.
- Respond and take immediate action regarding issues of skater, Coach or public safety (real or perceived) and report the issue(s) to the appropriate individual(s) on the Board and/or Coach to ensure appropriate action is taken.
- Promote and encourage all SCBC members and their families to participate in the all SCBC programming, events and opportunities.
- Work to create and maintain a safe and positive skating environment for everyone (skaters, members, coaches and community members).
- To assist Club members as required in the Club office and all Club events.
- Directors must be willing to perform any other duties from time to time as may be required in the best interests of the Club, including but not limited to assisting with Club office operations, volunteering for Charity Bingos, attending meetings on behalf of the Club and member engagement.